THE BRONX HIGH SCHOOL OF SCIENCE
CUT CORRECTION FORM

TO THE TEACHER:
1. Classes missed due to lateness are “late cuts”. **Do not clear “late cuts”.**
2. Students who leave school early for appointments must obtain an OB (Out of Building) pass from the dean’s office before leaving the building. Students who do not obtain an OB pass, do not have permission to leave the building and will be responsible for all cuts generated. **These cuts will remain on the student’s record.**
3. Do not give this form back to the student.
4. Return this form to the program office, Room 029.

TO THE STUDENT: This form is to be used by you to clear a cut for a subject class. Complete this form and take it to the teacher. **The 9 DIGIT OSIS# IS MANDATORY. (Do not use this form if you were absent all day from school.)**

Please delete the cut for:

*OSIS# (Mandatory) ______-____-____-____-____-____ Official Class ______

Student’s Last Name _____________________________ First Name _____________________________

Class Code ______________ Section ______

Date of Cut: Month ______ Day ______ Year ______

REASON

1. Marked absent in error
2. Went to the Emergency Room (show pass)
3. At a Senate Meeting
4. College meeting
5. Guidance Meeting (MUST be signed by Guidance Counselor)
6. Other reason (explain)

_____________________________________________________________________
_____________________________________________________________________

STUDENT SIGNATURE ___________________________________ DATE ______________

TEACHER’S NAME (PRINT) ________________________________________________

TEACHER’S SIGNATURE ___________________________________ DATE ______________

Cut Correction Form – Revised January 2020

Administrative Use

ATS_________ SKEDULA_______