The Bronx High School of Science
75 WEST 205TH STREET
BRONX, N. Y. 10468

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PRINCIPAL, I.A.

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HOW TO CHANGE YOUR ADDRESS OR CHILD’S BIOGRAPHICAL INFORMATION

New York City law requires that each school maintain up-to-date biographical information for each student. It is imperative that the school is able to contact you in the event of an emergency and that important mail is able to reach you.

If you move, change the student’s name, change the guardian’s name, change your telephone and/or business #, and/or change the date of birth you must notify us immediately.

Please complete the form below and return it to the ATENDANCE OFFICE, ROOM 029.

You must attach proper documentation for any biographical change (see below).

CHANGE OF ADDRESS: Utility Bill (gas, electric or water),
A document from the City Housing Authority or Human Resources Administration

CHANGE OF STUDENT’S NAME: Legal Document eg. Birth Certificate or Passport

CHANGE OF GUARDIAN’S NAME: Legal Document eg. Birth Certificate or Passport

CHANGE THE DATE OF BIRTH: Birth Certificate

CHANGE TELEPHONE #: Telephone Bill

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NEW INFORMATION:

STUDENT’S NAME
STUDENT’S ID NO. ____________________________
OR
STUDENT’S OSIS NO. ____________________________

PARENT/GUARDIAN NAME ____________________________

HOME ADDRESS (INCLUDING APT. # AND ZIP CODE) ____________________________

TELEPHONE # (INCLUDING AREA CODE) ____________________________

EMERGENCY AND/OR WORK # ____________________________